



THE TOWN OF IRVINGTON
PLANNING COMMISSION REGULAR CALLED MEETING MINUTES
Irvington Town Office, 4203 Irvington Rd. IRVINGTON, VA

February 4, 2025 6:30 pm

1. **Call to Order** **Planning Commissioner President** Chapman called the Meeting to Order at 6:30 pm
2. **Roll Call and Determination of Quorum** Commission Members present:
 - Tom Chapman
 - Ruth Fuller
 - Robin Camillo
 - David Clark
 - Steve Strait
 - Jeremy Taylor, participated via phone with approval from Commissioners
3. The Minutes from January 7, 2025 A Motion was made to approve as submitted. All in favor.
4. **Report From Chair** – Noted upcoming TC meeting Workshop on Priorities and Committees prior to Feb 6 TC meeting.
5. **Public Comment** - Lori Pyle spoke in support of her STR application and noted they had a local agent as required.
6. **Report from Zoning Administrator** – Mr. Nelson had submitted written report prior to meeting.
7. **Old Business**
 - a. **Pyle 2024 CUP for STR** at 122 Edgewood Lane. Steve Strait made a motion to recommend approval to the TC, David Clarke seconded. All vote in favor.
 - b. **Feather Sign Ordinance:** Ruth Fuller made a motion to recommend approval, David Clarke seconded, all voted in favor.
 - c. **Ordinance amendment repealing** Chapter 120, eliminating the Business License Permit Requirement, and amending Chapter 34 and 154 to remove Short Term Registry exemptions, and clarifying the Town’s authority for Short-Term Rental regulations. Motion to recommend approval by David Clarke, Second by Steve Strait. PC Unanimously recommends approval by TC.
 - d. **CUP Policy:** After some discussion we unanimously agreed to recommend the TC approve the new Policy allowing building owners to apply for CUPs by identifying one or more business uses, but prior to identifying a specific store brand name or proprietor name.
 - e. **154 Section Changes:** There are a number of changes to this section of the code that are on your agenda for initiation tonight as recommended by the PC last month. There are other minor cleanup changes PC also recommends. The PC unanimously recommends that the next step is for the PC to work with the Town Clerk to come up with a revised 154 for review by the Town Attorney that would then go through the 15.2-2204 public hearing and approval process.

f. Public Safety- Traffic Calming: The PC previously proposed the TC appoint a committee to address this issue with two PC members and two TC members. The PC nominated Robin Camillo and Marston Smith. We feel this effort should be a Town Priority.

8. New Business – Chairman requested all PC members review the Strategies and Tactics of our recently adopted Comprehensive Plan for discussion at our next PC meeting.

9. Roundtable Discussion – Traffic on King Carter drive noted by Robin Camillo, speed and noise of Tides Inn construction trucks.

10. Next Meeting Scheduled March 4, 2025.

Adjournment

A Motion was unanimous to adjourn at 7:00 pm.

Respectfully Submitted,

Tom Chapman, Chair

Town of Irvington Planning Commission